



**ICMA INTENT TO EXHIBIT FORM**  
 2025 ICMA EXPO • May 12-15, 2025  
 Renaissance Orlando at SeaWorld | Orlando, Florida

For Office Use _____
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Company: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_ Country: \_\_\_\_\_

Exhibit Contact Pre-Show: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Exhibitor Business:**

Please state your company's product to be displayed: \_\_\_\_\_

Each single booth includes: 10' x10' booth, ID signage, complete product listing in mobile app and/or program book, listings in brochures and on the ICMA website. Each exhibit includes two complimentary registrations for the full conference.

**Booth Schedule:**

- The tradeshow set-up is Monday afternoon, May 12, 2025. Booths are open Monday night until Thursday, May 15, 2025, morning at specified times.
- Breakdown is Thursday after breakfast. Exhibitors must agree not to tear down prior to the designated time.

If interested in a double booth, reserve early to ensure availability. Space is limited. Spaces are assigned on a first-come, first-served basis.

*1<sup>st</sup> Choice*

\_\_\_\_\_ Single Booth (10' x 10') (indicate number)      \_\_\_\_\_ Double Booth (20' x 10') (indicate number)

*2<sup>nd</sup> Choice*

\_\_\_\_\_ Single Booth (10' x 10') (indicate number)      \_\_\_\_\_ Double Booth (20' x 10') (indicate number)

**EXHIBITOR SIGNATURES:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return to Nicole Lauzon, Membership & Programs Manager, at [nlauzon@icma.com](mailto:nlauzon@icma.com)

**NOTE: THIS IS NOT A CONTRACT**